



PSS Central Institute of Vocational Education  
Shyamla Hills, Bhopal – 462 002

F.No. 4-1/Guest House/2013-2014/PSSCIVE/ 30

Dated: 08.12.2020

**REVISED NOTIFICATION**

**Subject: Room tariff of the PSSCIVE Guest Houses ("Nibodh" and "Nishad") -revised norms from 20.11.2020 regarding.**

In line with Council's Notification F1-1/2011-Welfare dated: 10.10.2011 and Institute's earlier circular vide No. 4-1/Guest House/2013-2014/PSSCIVE Dated: 06.11.2012 and No. 4-1/Guest House/2013-2014/PSSCIVE/17-25 Dated: 20.11.2020, the revised norms are circulated below: -

The Institute has decided the following tariff for the PSSCIVE Guest House ("Nibodh" and "Nishad") for various Categories: -

CATEGORY	AC Room (Check out time 12 NOON)	
	Per Bed	Per Room
A	Rs.200.00	Rs. 400.00
B	Rs.400.00	Rs. 800.00
C	Rs. 800.00	Rs.1600.00

**CATEGORY 'A' (FOR INTERNAL GUEST – INDIAN NATIONALS ONLY)**

1. Non NCERT persons invited by the PSSCIVE for attending PSSCIVE'S conference/seminar/workshop/meeting/programmes/other official work etc.
2. The participants of the programmes organised by the PSSCIVE may be allowed to stay in the Guest House one day before and one day after the programme on book adjustment basis. Thereafter they have to pay the rent as per norms.
3. NCERT officials/employees on PSSCIVE work or own personal work.
4. Council employees including their family members on LTC/personal work, the facility is exclusively for immediate family members of the Council employee as defined under FR & SR-2 (i.e., Council's employees and their spouse and legitimate children wholly dependent and residing with the employees) subject to submission of a formal request well in advance Indicating the details of each member (viz.name, relationship with council employee and fully dependency certificate etc. In respect of each family member and duly forwarded, verified & recommended by their branch officer etc.
5. Council's Pensioner and their dependent family members, retired employee on superannuation/on voluntary retirement including their dependent family members on their personal work subject to submission of a formal request along with copy of PPO/Council's pensioner identity proof etc. well in advance indicating the details of each member (viz. name, relationship with council's retired person and fully dependency certificate etc. by the retired person/pensioner.

**CATEGORY 'B' (FOR EXTERNAL GUEST INDIAN NATIONAL ONLY)**

1. Faculty members & other staff of Academic Institutions such as University/KVS/NVS/CBSE/SIE's SCERT's and other technical/educational Institutions, officials of Central and state Government and their undertaking bodies etc. or invited by other organizations for their meetings/conferences/workshop etc. or on personal work.
2. Research scholars/students from various Universities/Educational or Technical Institutions for library consultation/data collection etc.

3. Relatives/guests of Council employee/Council's retired person/pensioner subject to recommendation of their head of the department.
4. Guests of MHRD/HRM/MOS (HRD)office and other Ministries
5. Staff deployed by the PSSCIVE on contract basis subject to recommendations from their head of the department.
6. Any other Indian guest with the approval of the Joint Director

**CATEGORY 'C' (FOREIGNER GUEST)**

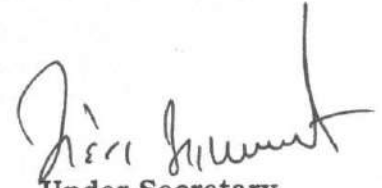
1. Foreigner guest sponsored by PSSCIVE/NCERT&MHRD and other organizations subject to verification of their document's recommendations from Head, IFD and approval from the competent authority.

**OTHER NORMS:-**

1. The staff member/contractual employee of the PSSCIVE will be allowed to stay in the Guest Houses for a maximum one month at one stage.
2. Institute may give a notice of one day before for vacating the Guest House who are staying in the Guest House.
3. Guest House will not be provided for Marriage/personal function/religious purpose.
4. Till the Covid-19 effects, the Guest House will be not allowed to external guests.
5. Smoking and using liquor in Guest Houses are strictly prohibited.
6. The above norms will be implicated from the date of issue of this notification.

All concerned availing the Guest House/Hostel facility are requested to submit photocopy of their respective identity proof/ document/PPO etc. along with original ID proof for verification purpose at the time of their check in. PSSCIVE authority has right to allot/vacate any room without informing to the concern.

This issues with the approval of the competent authority.

  
Under Secretary

Copy to

1. PS to Joint Director, PSSCIVE- for information please
2. Under Secretary, C & W Section, NCERT, Sri Aurobindo Marg, New Delhi for information please
3. Accounts Officer, PSSCIVE, Bhopal
4. All Head of Departments, In charge of Sections with the request to circulate among regular/contract staff working under them.
5. In charge Guest House, PSSCIVE
- ✓ 6. I/c Website for uploading on Institute's website.
7. Notice Boards.