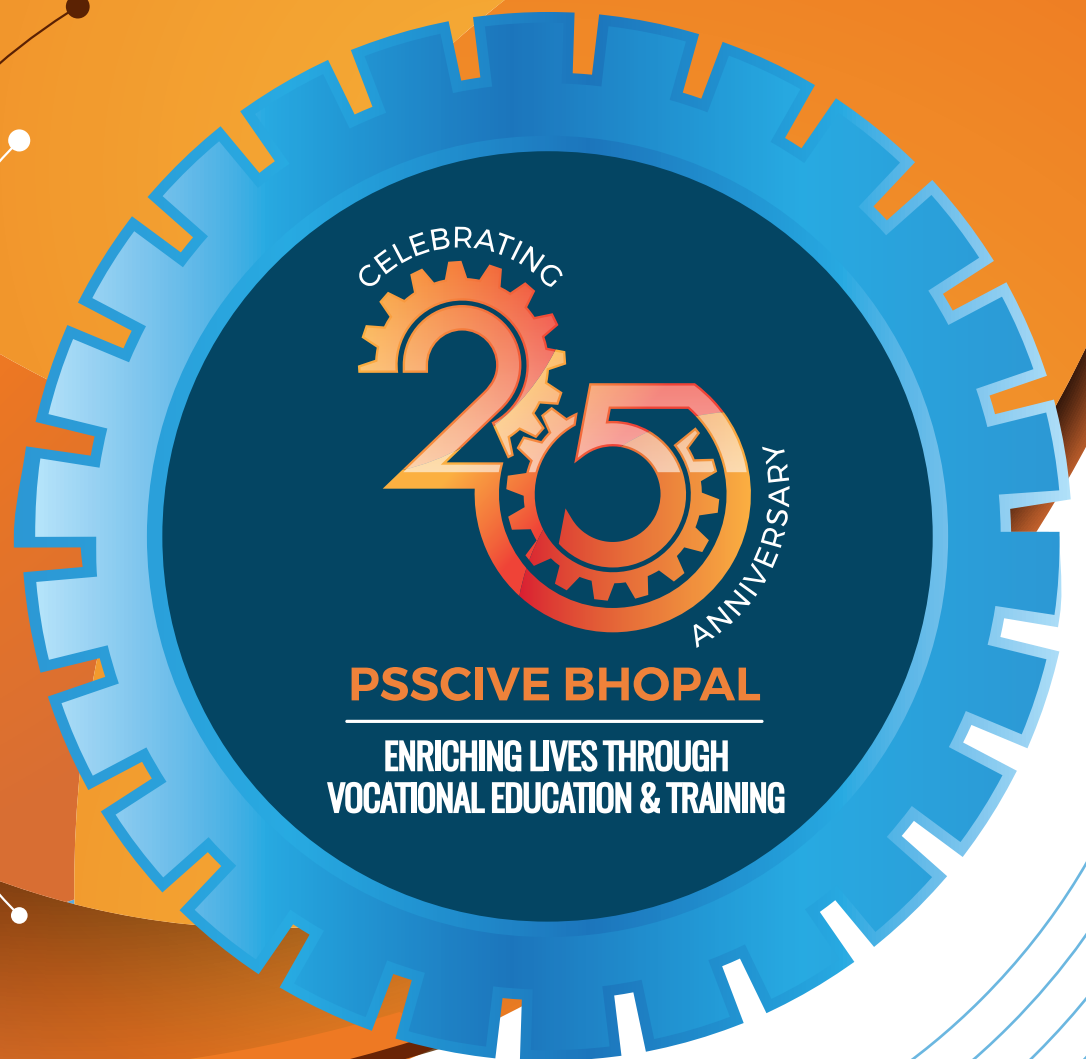




# DIPLOMA IN VOCATIONAL EDUCATION AND TRAINING

PROGRAMME BROCHURE



**PSS CENTRAL INSTITUTE OF VOCATIONAL EDUCATION**  
(A CONSTITUENT UNIT OF NCERT, UNDER MHRD, GOVERNMENT OF INDIA)  
**BHOPAL**

## INTRODUCTION

Vocational Education and Training (VET) plays a vital role in human resource development of the country by creating skilled manpower, enhancing industrial productivity and improving the quality of life. (VET) covers courses and programmes in a variety of engineering and non-engineering fields, including Information Technology enabled Services, Retail, Security, Logistics, Apparels, Automotive, Agriculture, Horticulture, Banking, Finance and Insurance, Tourism and Hospitality, Beauty and Wellness, Healthcare, etc. It prepares students for the knowledge, skills and values needed to perform the various tasks related to certain craft or trade. It is provided through formal and non-formal means to students who aspire to acquire skills related to the occupation or start their own enterprise or business.

The Government of India has developed the National Skill Development and Entrepreneurship Policy in 2015 to provide necessary direction to the skill development activities in the country. The policy envisages that efforts will be made to provide youth with knowledge and skills across several occupational fields in various sectors to reduce the gap between the demand and supply of skilled manpower and the skills mismatch. Under the National Skill Development Mission, the government has taken various steps of making provisions for (VET) through government and private vocational training providers in public-private partnership mode. This has led to a transition from a government driven model of (VET) to PPP driven model of (VET) in the country. In order to create opportunities for all to acquire skills throughout life, especially for youth, women and disadvantaged groups, vocational trainers will have to be trained on the application of teaching and training skills in VET so that effective teaching and training takes place in schools, colleges and Universities.

In order to respond to a wide variety of skill needs of the (VET) teachers / trainers the **Diploma in Vocational Education and Training (DVET)** programme has been designed and developed to prepare teachers / trainees as instructional designers and assessors so that they can become master trainers for addressing the training needs of the learners. They would also be expected to play a vital role in providing guidance and advice to other trainers and assessors and promoting innovative practices in (VET).

The **DVET** programme comprises 8 compulsory papers and 2 elective papers. A student / trainee would also be required to complete internship and project work. The curriculum and course materials for each of the compulsory and elective paper are prepared by qualified faculty of **PSS** Central Institute of Vocational Education and experts from the field. The programme will be delivered in a blended teaching-learning-mode, combining face-to-face delivery, online assignments and a practicum component. Provisions for both institution and industry based training has been made so that the learners acquire necessary knowledge and skills required for effective teaching and training. The internship programme and project work will help teachers/trainees in developing necessary understanding and skills required for conducting skill based training.

The teachers / trainees will learn to design and develop instructional and assessment strategies in (VET) through demonstrations, practical sessions, group work and case studies. The graduates of **DVET** programme will be able to apply knowledge and skills to initiate, plan, implement and evaluate knowledge and skills related to VET and subject filed and also respond to the challenges, issues and opportunities for change in (VET). They may play a leading role in mentoring the future trainers in (VET) .

## AIMS AND OBJECTIVES OF THE PROGRAMME

**After the implementation of the programme, trainees will be able to:**

- Illustrate the vocational education and training system;
- Describe the process of curriculum development, implementation and evaluation;
- Explain the concept of teaching, learning & instruction;
- Write learning objectives/outcomes in different domains;
- Use appropriate method & media for enhancing vocational teaching- learning effectiveness;
- Select valid & reliable method of student assessment & evaluation;
- Apply ICT tools in teaching, learning & evaluation in the context of vocational education; and
- Provide proper Vocational Guidance & Counselling to student;
- Develop employability skills among students;
- Carryout research/action research to solve vocational education and training related problems;
- Enrich vocational education skills in work related environment;
- Prepare project report related to the projects in the six major areas viz., Agriculture, Business and Commerce, Engineering and Technology, Health and paramedical, Home science and Humanities.

## ADMISSION REQUIREMENTS

Candidates desirous of seeking admission into the Diploma Programme are required to fill in the prescribed application form which can be downloaded from the PSSCIVE website ([www.psscive.ac.in](http://www.psscive.ac.in)) and submitted electronically through email ([dvetpsscive@gmail.com](mailto:dvetpsscive@gmail.com)) along with the DD for Rs 500/- as application fees. The DD should be taken from a Nationalized bank paid in favour of Joint Director, PSSCIVE, Shyamla Hills, Bhopal. The application along with DD may also be submitted by postal mail to the Programme Coordinator, Diploma in Vocational Education & Training (DVET), PSS Central Institute of Vocational Education (PSSCIVE), Shyamla Hills, Bhopal-462013, M.P. India.

The applications received from the applicants will be scrutinized by a committee for selection of candidates. The selected candidates will be informed about their admission through admission letters. The selected candidates shall appear in person on the first day of the first trimester for registration of course and orientation programme. Students/Trainees will be allowed to register for the trimester only after payment of the programme fee.

### Qualification

Candidates seeking admission to the Diploma in Vocational Education and Training programme should have the following qualifications:

**Essential:** Bachelor 's Degree/Diploma in any discipline from University/Institutions recognized by UGC/AICTE.

**Desirable:** One year working experience in an Institution/Industry

### Number of Seats : 40

10% seats are reserved for students outside India.

### Admission Procedure

Screening of applications will be done according to eligibility and other criteria decided by the screening committee. List of selected candidates will be uploaded on the Institutes's website. Selected candidates would be required to get their certificates/documents verified against the original documents at the time of admission.

## COURSE DURATION

1 Year.

There will be four phases in the programme (**Exclusive of the period of admission**) for classroom transaction, practicum, field study/internship and conduct of examination. A minimum of thirty hours in a week (**Five days**), during which faculty and students concerned shall be available for the requirements of the programme, including interaction and mentoring.

## COURSE FEE

**Candidates from India: Rs. 10,000** (Rupees Ten Thousand only)

**Candidates outside India: US\$ 600** (US Dollar Six Hundred only)

Boarding and lodging facility will be arranged on first come first served basis. Payment is to be done in advance.

**Hostel Fee: Rs. 1,200** per month.

**Mess Fee: Rs. 5,000** per month.

## MEDIUM OF INSTRUCTION

The medium of instruction is English.

## EXAMINATION

**Examination will be conducted by the PSS Central Institute of Vocational Education (PSSCIVE), Bhopal.**

- A.** The written examination in theory papers of the programme shall be held in October, November and December.
- B.** In order to be successful the examinee must obtain at least 50% of marks in each theory paper, project and internship both in sessional and trimester-end examination.
- C.** Successful candidates shall be placed in one of the Grades- **A, B, or C** in the examination taken together in accordance with the following scale:

(i) Those obtaining 50% or more but less than 60% will be placed in "C" Grade

(ii) Those obtaining 60% or more but less than 75% will be placed in "B" Grade

(iii) Those obtaining above 75% will be placed in "A" Grade

## ATTENDANCE

The minimum attendance of students shall be 75% for classroom courses and Practicum and 90% for field attachment.

## CERTIFICATION

The certificate will be awarded by National Council of Educational Research and Training (**NCERT**), New Delhi.

## COURSE STRUCTURE

No.	Paper Code	Title	Credits	Total Marks
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### Compulsory Foundation Papers - 700 marks

1.	DVET-101	Vocational Education and Training System	03	100
2.	DVET-102	Curriculum Development, Implementation & Evaluation	03	100
3.	DVET-103	Instructional Design and Development	03	100
4.	DVET-201	Assessment and Evaluation	02	50
5.	DVET-202	Vocational Guidance and Counselling	02	50
6.	DVET-203	Employability Skills Development	03	100
7.	DVET-301	Research in Vocational Education and Training	03	100
8.	DVET-302	ICT Application in Vocational Education and Training	03	100

### Elective Papers : Two [02] (From the Relevant Sector) - 200 marks (100 + 100)

9.	DVET-303	Sectors: i. Agriculture ii. IT/ITeS iii. Banking, Financial Services & Insurance iv. Retail v. Automotive vi. Apparel, Made-ups and Home Furnishing	(3+3)= 06	200
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### Internship- 100 marks (50 each)

10.	DVET-401	Internship A - Industry based training B - School based training	04	100
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### Project Work - 100 marks

11.	DVET-402	Project Work	04	100
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<b>Total</b>	<b>36</b>	<b>1100</b>
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## ASSESSMENT AND EVALUATION

The assessment and evaluation scheme of the trainees will comprise of theory examination & comprehensive-skill evaluation. Trainees will be required to maintain logbook/portfolio of the activities that they have performed during the course. They would be required to submit a case study report and project report at the end of the course/programme.

## SCHEME OF STUDY

No.	Phase	Code & Credits								Total Credits	Total Marks
1.	I	101	03	102	03	103	03	-	-	09	300
2.	II	201	02	202	02	302	03	303	03	10	300
3.	III	203	03	301	03	303	03	402*	01	10	300 + 25 *
4.	IV	401	04	402*	03	-	-	-	-	07	100 + 75*
<b>Total</b>										<b>36</b>	<b>1100</b>

\*Paper Code 402 shall be distributed in two phases (III & IV)

## SCHEME OF MARKS

Allotment of marks in each paper will be as follows:

No.	Title	Paper	Marks	Credits
1.	Compulsory Foundation Papers	08	700	22
2.	Elective Papers	02	200	06
3.	Internship	-	100	04
4.	Project Work	-	100	04
<b>Passing Percentage : 50%</b>		<b>10</b>	<b>1100</b>	<b>36</b>

All other matters not specifically mentioned in this booklet shall be guided by decision of the Joint Director, PSSCIVE, Bhopal.

**FOR FURTHER CORRESPONDENCE, PLEASE CONTACT:**

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Joint Director

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### ABOUT THE INSTITUTE

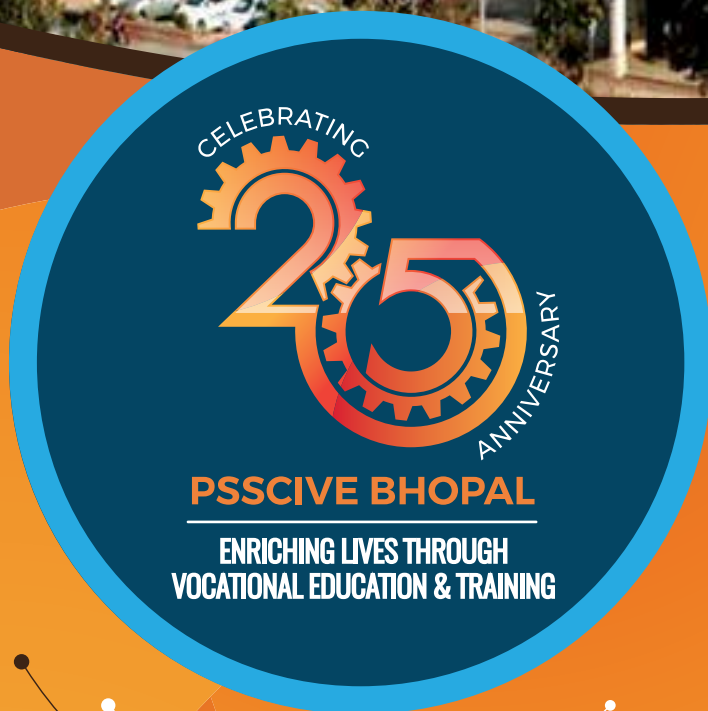
The Pandit Sunderlal Sharma Central Institute of Vocational Education (**PSSCIVE**) is an apex research and development organization in the field of vocational education. It is a constituent unit of the National Council of Educational Research and Training (**NCERT**), established by the Ministry of Human Resource Development (**MHRD**), Government of India. The **PSSCIVE** is a **UNESCO-UNEVOC** Centre in India.

The Institute advises and assists the central and state governments on the various aspects of planning and implementation of vocational education and training programmes. It develops guidelines, national curricula, courseware, training modules and e-learning materials for a wide spectrum of target groups, including children with special needs.

The **PSSCIVE** collaborates with national and international organizations, institutions, and agencies for organizing national and international seminars, conferences, and workshops. The Institute conducts capacity building programmes for the key functionaries and teacher development programmes in vocational education.



**CONTACT US**



**JOINT DIRECTOR**

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